

Do you believe all people have ability and value and should be **treated with dignity and respect**?
Do you want to be part of an organization that believes **in the transformational power of work**?
Do you want to join a team that truly **cares about each other and every client** they serve?
Do you want a **management level** position with opportunities for **continued career growth**?

If you answered yes to those questions,
Dress for Success Cincinnati could be a great place for you!

Dress for Success Cincinnati (DFSC) has a mission to empower women to achieve economic independence by providing a network of support, professional attire and development tools to help them thrive in work and in life.

We are looking for candidates who want to help women dream and reach their potential. We want candidates who want to work for an organization that demonstrates compassion, and kind accountability, and where diversity is valued and inclusion is a priority in an equitable environment both for employees and clients.

Volunteer Manager

As the Volunteer Manager, you have to manage competing priorities while working with a wide variety of paid staff and volunteers. DFSC is an organization that values and leverages its small staff and its growing volunteer base. It is a busy place where we like to have fun while digging into the business of helping women reach self-defined success. You will have the exciting opportunity to manage the daily operations of the volunteer program, including recruitment, training and scheduling of individual and group volunteers.

In this role, you will be accountable for how well you perform against specific metrics, and your ability to

- Maintain and grow DFSC's volunteer base, which includes developing and maintaining relationships with a variety of external individuals, groups, and organizations
- Onboard, train, coach, and manage volunteers and volunteer related tasks and activities
- Willingly advocate for diversity, inclusion and equity at all levels of the organization, and specifically related to clients served
- Effectively collaborate with other departments to ensure appropriate volunteer staffing and schedules
- Think strategically about volunteer linkages to development/fundraising efforts

The skills and experiences you need to help you be successful as a manager include:

- 3-5 years of project or program management experience
- Demonstrated hands-on experience working with and as a volunteer/non-paid staff
- Excellent leadership and organizational abilities
- Experience working inclusively with marginalized populations

At Dress for Success Cincinnati we offer a competitive salary and benefits package and a place you can be proud to work!

To apply for this position please follow this link to complete an application form: <https://forms.gle/jsXdq7pq1Pwb1hYu9> .
Once you submit your application, we will follow up with you within two business days. Please note: This position is 32 hours per week, Monday through Thursday and is benefit eligible.

Dress for Success is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.